

# **Jharkhand State Pollution Control Board**

## **Standard Operating Procedures**



**JHARKHAND STATE POLLUTION CONTROL BOARD**

## Standard Operating Procedure – AS-IS

Name of Service: Consent to Operate

Sub-services: New Industry Registration / Modernization/ Expansion

Previous Approval: CTE Clearance

Basis for approval: Compliance of CTE issued

Steps	Documents/ Information	Timelines	Contact Person
Visit the Portal <a href="http://www.advantage.jharkhand.gov.in">www.advantage.jharkhand.gov.in</a> <a href="http://www.jspcb.org">www.jspcb.org</a> and click on 'Online Consent Management System'	-	-	Head Office: 0651- 2400851/ 2400852/ 2400979/ 2401847
If you are a New user, Click on 'New Industry Registration', fill in the information and login using the credentials created. You will be prompted to change password and login again	-	-	
Click on 'Apply for Consent'	-	-	
Select 'CTO' in 'Consent Type', Air, Water, or Both in 'Consent for' and 'Renew' in 'Application For'	-	-	
Fill in the Required Information	<ul style="list-style-type: none"> <li>• Basic information about industry</li> <li>• Occupier details</li> <li>• Product Details</li> <li>• Water Emission/ Discharge details</li> <li>• Air Emission details</li> <li>• Fee details</li> <li>• Other relevant details</li> </ul>	-	
Upload Documents	<ul style="list-style-type: none"> <li>• Scheme of Rain water harvesting &amp; water budget</li> <li>• Compliance report of previous NOC/CTO</li> <li>• CTO of raw material supplier</li> <li>• Statement showing measures taken for preventing pollution at the points where it may occur: Material balance in support</li> <li>• Statement showing measures taken for controlling Inevitable pollution: Reports of AAQR, SMR, NLR, EAR, etc in support</li> <li>• Statement showing measures taken for uplifting ground water table</li> <li>• Statement showing measures taken for Improving content of surface water bodies</li> <li>• Statement showing measures taken</li> <li>• increasing tree and forest cover</li> </ul>	-	
Review the application and click on 'Completed' to submit application	-	-	
Pay through Net Banking or Debit/Credit Card or RTGS/NEFT through E-Wallet	-	-	
Application is received by the Section Head at the Headquarter Ranchi for examination of application and documents	-	7	

If the application found incomplete, than the application is returned to the unit to submit the required information or documents	-		
If application found complete, than it will be sent to corresponding Regional office	-		
The application & other relevant documents are received at Regional Officer (RO) & RO instructs the officer (JEE/ SA/ ASO/RA) for inspection	-	45	Regional Offices Ranchi-0651-2401020 Dhanbad-0326-2204933 Jamshedpur- 0657-2407519 Hazaribagh- 06546-222648 Dumka-06434-230203
After getting instructions for inspection, the concerned officer (JEE/SA/ASO/RA) inspects the unit and submits the Inspection Report to RO	-		
After inspection, the RO sends the application along with the Inspection Report online to JSPCB head office	-		
Application and Inspection Report are received online by RC at Head office	-	68	Head Office: 0651- 2400851/ 2400852/ 2400979/ 2401847
After examination, the Officer (level 2) sends it online to the respective Section Head	-		
If application is incomplete, he will raise clarification to the unit	-		
If the application is found in order, Section head sends it to the Member Secretary	-		
Then Competent authority disposes/ approves the application. It is reflected in the User dashboard and can be downloaded by user.	-		Member Secretary: 0651- 2400851
The applicant receives the digitally signed copy of certificate can be downloaded from the portal	-		

**Note:**

1. Consent is provided within 120 days, provided the application and the documents are in order.
2. Self-Certification is applicable for 'Green' and 'Orange'-low risk industries. Third party certification is applicable for Orange-high risk industries.
3. Consent for Green and Orange Categories is given from the Regional office itself.
4. Auto renewal of CTO may be availed

**Annexure I** Regional office wise list of officers for inspection

# Annexure I

**Regional office wise name of officers who will inspect the industries for Consent to operate (CTO)**

**(A) Regional Office, JSPCB, Ranchi**

1. Sri R.N Kashyap, RO  
Email-[dilipjspcb@gmail.com](mailto:dilipjspcb@gmail.com)
2. Sri Gopal Kumar, JEE  
Email- [ro.ranchi47@gmail.com](mailto:ro.ranchi47@gmail.com)
3. Sri Srikant Tiwari, SA  
Email-[sktiwari.scientist@gmail.com](mailto:sktiwari.scientist@gmail.com)

**(B) Regional Office, JSPCB, Jamshedpur**

1. Sri Suresh Paswan, R.O  
Email-[Chaudhary.jspcb@gmail.com](mailto:Chaudhary.jspcb@gmail.com)
2. Sri S.K Jha, A.S.O  
Email-[skjha.jspcb@gmail.com](mailto:skjha.jspcb@gmail.com)
3. Sri J.P Singh, JEE  
Email-[jpsingh.jspcb@gmail.com](mailto:jpsingh.jspcb@gmail.com)

**(C) Regional Office, JSPCB, Dhanbad**

1. Sri R.N Chaudhary, R.O  
Email-[dpsinghjspcb@gmail.com](mailto:dpsinghjspcb@gmail.com)
2. A.K Chaudhary, JEE  
Email- [dhanbadjspcb@gmail.com](mailto:dhanbadjspcb@gmail.com)

**(D) Regional Office, JSPCB, Hazaribagh**

1. Sri D.P Singh, R.O  
Email- [jspcb\\_hazaribagh@rediffmail.com](mailto:jspcb_hazaribagh@rediffmail.com)
2. Sri Ramanand Anjan, S.A  
Email- [ranchijspcb@gmail.com](mailto:ranchijspcb@gmail.com)

**(E) Regional Office, JSPCB, Dumka**

1. Sri Ravindra Prasad, R.O  
Email- [ranchijspcb@gmail.com](mailto:ranchijspcb@gmail.com)
2. Sri Prabhat Kumar, S.A  
Email- [ranchijspcb@gmail.com](mailto:ranchijspcb@gmail.com)